



Child Care Resource and Referral (CCR&R)  
Professional Development Workshops

July - December 2019

the  INFLUENCE  
of a good  
TEACHER  
can never  
be ERASED ♥

[www.bccap.org](http://www.bccap.org)

## **INFORMATION ABOUT BCCAP WORKSHOPS**

All BCCAP monthly workshop registrations are only accessible through the NJ Workforce Registry website. Membership is free and you can track your training hours. Certificates of Attendance are provided. Please arrive on time, as credit cannot be given if a participant is more than **fifteen minutes** late. Workshops are open to child care center staff, child care providers, parents, and other interested community members.

All events are subject to change due to inclement weather, low registration or other unforeseen circumstances.

**NO CHILDREN** will be admitted to any workshop, except CPR/First Aid, due to liability concerns.

For questions about:

**Workshops**—contact Kristin Good at 609-261-6834 ext. \*5145 or at [krgood@bccap.org](mailto:krgood@bccap.org)

**CPR/First Aid**—contact Vivyan Saloka at 609-261-6834 ext. \*5149 or at [vsaloka@bccap.org](mailto:vsaloka@bccap.org)

**Community Resources**—contact Christine Morrison at 609-261-6834 ext. \*5144 or at [chmorrison@bccap.org](mailto:chmorrison@bccap.org)

Registration, attendance, or participation in BCCAP meetings, workshops and other activities constitutes an agreement by the registrant or attendee to BCCAP's use and distribution (both now and in the future) of the registrant's or attendee's image, likeness and appearance in photographs of such events and activities.

Visit our website at: [www.bccap.org](http://www.bccap.org) Find us on Facebook.

## **HOW TO BECOME A MEMBER OF THE NJ WORKFORCE REGISTRY**

1. Go to [www.NJCCIS.com](http://www.NJCCIS.com).
2. Click on the green button near the top right side of the screen. Proceed by entering the requested user information. The email address you enter will serve as your user name. You will be asked to choose a password. Request access for your specific role. If more information is required, complete all required fields and click on the Register button on the bottom right.
3. An email will be sent to the email address that you registered with from [no-reply@njccis.com](mailto:no-reply@njccis.com) .
4. Open that email and click the link in the email to activate your account.
5. You will be returned back to the Login page.
6. Enter your email address you registered with and the password you just created, click on the box to agree to the NJCCIS Web Portal Terms and Conditions, and then click on the Log In button to gain

access to NJCCIS.

7. You will be prompted to fill out your profile. Please complete your profile or you will be prompted to do this every time you log in.

8. For technical assistance, contact the NJ Workforce Registry staff at 1-877-522-1050 or at [NJWorkforceRegistry@pcgus.com](mailto:NJWorkforceRegistry@pcgus.com).

## **WORKSHOP REGISTRATION PROCEDURE**

1. Log into your NJ Workforce Registry account and click on Find Professional Development & Training Classes link under the Registry tab.
2. Click on the Advanced Search button near the bottom right of the screen.
3. Select Event ID in the first drop-down box, enter the workshop number, and click on the Search button.
4. Click on the Pencil Icon for the workshop you wish to attend and click on the white Register for this Event button in the middle of the left hand side.
5. To register for multiple workshops, click on the plus sign on the My Training Events bar above your Registered Events, and repeat step numbers 3 and 4 as many times as you need to.
6. If you cannot attend a workshop you registered for, log back in, click on My Events under the Registry tab, click on the plus sign next to My Registered Events and click on the Pencil Icon in your list of training enrollments. Click on the white Cancel registration for this Event button in the middle of the left hand side. Failure to withdraw from two workshops will prohibit you from enrolling in future workshops, as set up by the NJ Workforce Registry.
9. Print workshop confirmation(s) and mail to:

***BCCAP/ATTN: Kristin Good  
718 Route 130 South  
Burlington, NJ 08016***

***or deliver in person to:***

***795 Woodlane Rd., 2<sup>nd</sup> Floor  
Westampton, NJ 08060***

## Monthly Workshops

All workshops are from 6:30 pm to 8:30 pm at the Human Services Building, 795 Woodlane Road, Westampton. All monthly workshops are **FREE** to all participants.

*Register for a monthly workshop on the NJ Workforce Registry by clicking on Advanced Search, selecting Event ID and entering the number. Each workshop's ID number can be found in its corresponding box.*

July 17, 2019	August 21, 2019
<p><b><u>Emergency Preparedness for Childcare Providers</u></b>            Are you fully prepared if an emergency occurs? Do you have an emergency preparedness plan in place? In this workshop, participants will learn the meaning of emergency preparedness, various types of local hazards, how both individuals and facilities must be ready for any emergency, what parents expect, and developing plans for success.  <b>Event ID # 112930</b>  <b>Core Knowledge Area:</b> Child Wellness: Health, Safety, Nutrition, and Physical Activities  <b>Presenter:</b> Wayne Comegno</p>	<p><b><u>Strategies to Manage an Effective Child Care Program</u></b>            Providing quality childcare can be a challenging task. Participants will learn strategies to manage an effective childcare program. Participants will explore various marketing strategies, budgeting techniques, networking opportunities, and most of all, how to improve business skills.  <b>Event ID # 118390</b>  <b>Core Knowledge Area:</b> Program Organization and Management  <b>Presenter:</b> Lavinia Taylor</p>
September 18, 2019	October 16, 2019
<p><b><u>Supporting Young Children's Social Emotional Development through the Lens of Music Standards</u></b>            Participants will be introduced to the important dimensions of social and emotional development. Songs and other music activities that are fun and accessible for early childhood professions will be used to support social and emotional development including self-regulation, self-confidence, leadership, social competence, and emotional intelligence -- all while supporting some of the Music Standards.  <b>Event ID # 118298</b>  <b>Core Knowledge Areas:</b> Learning Environment and Curriculum  <b>Presenter:</b> Lili Levinowitz</p>	<p><b><u>What To Do When a Screening is Positive</u></b>            In this workshop, we will discuss developmental concerns for infants and toddlers and why screening for developmental concerns is important in a conversation with families. We will review resources you can share with families and discuss barriers we sometimes encounter with educating families about development concerns, especially when the screen is positive for developmental concerns.  <b>Event ID # 118170</b>  <b>Core Knowledge Area:</b> Child Growth and Development and Child Assessment  <b>Presenter:</b> Denise Bouyer-Hargrove</p>
November 13, 2019 – Super Workshop	December 11, 2019
<p><b><u>Build a Brain: Play the Renowned Brain Architecture Game</u></b>  <b>Positive, nurturing caregivers play an important role in our ability to tolerate life's stresses. "The "Brain Architecture Game" is a hands-on exploration as to how positive experiences, tolerable stress and toxic stress can impact the structure and development of the brain. Attendees will leave with a new understanding of the important role they play in the development of the brain.</b>  <b>Event ID # 118246</b>  <b>Core Knowledge Area: Child Wellness: Health and Safety, Nutrition and Physical Activities &amp; Child Growth and Development</b>  <b>Presenter: Cindy Terebush</b></p>	<p><b><u>Accidents Do Not Have to Happen! Child Safety and Injury Prevention</u></b>            Taking care of young children is a tremendous responsibility. In this workshop, we will discuss common injuries in the childcare setting, injury risks for each developmental stage, along with injury prevention strategies. Learn how to create a safe child care environment, implement routine safety checks, and to understand why Active Supervision is key! Resources will also be provided to help educate parents on safety.  <b>Event ID # 118219</b>  <b>Core Knowledge Area:</b> Child Wellness: Health, Safety, Nutrition, and Physical Activities  <b>Presenter:</b> Dianne Burdette</p>

## Orientation for New Family Child Care, Approved Home & In-Home Providers

Find out the process for becoming a Family Child Care, Approved Home or In-Home Provider. Topics to include policy review, the NJ Workforce Registry, business practices and Office of Licensing requirements. Orientations are held at the Human Services Building, 795 Woodlane Road, Westampton, 6:30 pm-8:30 pm. **Approved Home Providers and In-Home Providers would need to contact Kristin Good at 609-261-6834 ext. \*5145 before attending.**

**Thursday, July 11, 2019**  
**Thursday, August 1, 2019**  
**Thursday, September 5, 2019**  
**Thursday, October 3, 2019**  
**Thursday, November 7, 2019**  
**Thursday, December 5, 2019**



### CPR/First Aid

CPR/First Aid trainings are open to any age who can demonstrate the skills. Trainings are held at the Human Services Building at 795 Woodlane Road in Westampton or at the Willingboro Library at 220 Willingboro Parkway in Willingboro. Please contact Vivyan Saloka at 609-261-6834 ext. \*5149 or at [vsaloka@bccap.org](mailto:vsaloka@bccap.org) for more information.

***Cost is \$55.00***

***Cash, money orders, or business checks are the only forms of payment accepted***

**Saturday, July 6, 2019, 10:00 am-4:00 pm, Willingboro Library**  
**Thursday, July 18, 2019, 3:00 pm-9:00 pm, Human Services Building**  
**Saturday, August 24, 2019, 10:00 am-4:00 pm, Willingboro Library**  
**Monday, September 23, 2019, 3:00 pm-9:00 pm, Human Services Building**  
**Saturday, October 26, 2019, 10:00 am-4:00 pm, Willingboro Library**  
**Thursday, November 21, 2019, 3:00 pm-9:00 pm, Human Services Building**  
**Saturday, December 14, 2019, 10:00 am-4:00 pm, Willingboro Library**

## 10-hour Health & Safety Training

This health and safety orientation module provides an overview of the basic **health and safety** requirements and best practices in nine of the topic areas outlined in the CCDF Final Rule: safe spaces; transportation safety; handling and storage of hazardous materials; emergency preparedness; prevention and control of infectious diseases; food and allergic reactions and how to respond; administration of medication; shaken baby syndrome/abusive head trauma; safe sleep and SUIDS prevention.

Also, child care professionals are responsible for environments, experiences and interactions that help all children in child care thrive and reach their potential. The challenge is for the child care provider to demonstrate how to meet the **developmental needs of children** of many different ages. In this module, providers can learn predictable ways that children change and learn new skills over time, to give the provider a solid foundation for daily practice and decision-making.

Finally, **Mandated Reporting** is designed for child care staff, teachers, directors and family child care providers, will provide an overview of the significant definitions, requirements and policies outlined in the NJ Office of Licensing Manual of Requirements for Child Care Centers and Manual of Requirements for Family Child Care Registration related to Mandated Reporting and Positive Discipline. By the end of this training, participants will be able to: understand the types of child abuse & neglect; recognize signs of child abuse & neglect; understand NJ's requirements for Mandated Reporting; understand how and when to report; and create and implement an organization-specific policy on reporting procedures.

Providers can register for the modules needed if they haven't taken them online. Trainings are free, and will take place at the Human Services Building, 795 Woodlane Road, Westampton. ***Please note that all ten hours are required by the state for providers who accept child care subsidy payments.***

<b>Foundations of Child Development</b>	<b>Health &amp; Safety Basics, Parts 1 &amp; 2</b>	<b>Mandated Reporting</b>
Monday, July 22, 2019 5:00pm-7:00pm	Tuesday, July 23, 2019 <b>and</b> Wednesday, July 24, 2019 6:00pm-9:00pm	Monday, July 22, 2019 7:00pm-9:00pm
Tuesday, August 13, 2019 12:30pm-2:30pm	Tuesday, August 13, 2019 8:30am-11:30am <b>and</b> Wednesday, August 14, 2019 8:30am-11:30am	Wednesday, August 14, 2019 12:30pm-2:30pm
Tuesday, September 24, 2019 5:00pm-7:00pm	Wednesday, September 25, 2019 <b>and</b> Thursday September 26, 2019 6:00pm-9:00pm	Tuesday, September 24, 2019 7:00pm-9:00pm
Tuesday, October 8, 2019 12:30pm-2:30pm	Tuesday, October 8, 2019 8:30am-11:30am <b>and</b> Wednesday, October 9, 2019 8:30am-11:30am	Wednesday, October 9, 2019 12:30pm-2:30pm
Monday November 18, 2019 5:00pm-7:00pm	Tuesday, November 19, 2019 <b>and</b> Wednesday, Nov. 20, 2019 6:00pm-9:00pm	Monday, November 18, 2019 7:00pm-9:00pm
Monday, December 9, 2019 12:30pm-2:30pm	Monday, December 9, 2019 8:30am-11:30am <b>and</b> Tuesday, December 10, 2019 8:30am-11:30am	Tuesday, December 10, 2019 12:30pm-2:30pm

## Child Care Community Gatherings



Child Care Community Gatherings are intended to enlighten and inspire teachers in a home or classroom setting, as well as encourage community members and all Early Child Care Educators. All Gatherings are held at the Human Services Building, 795 Woodlane Road, Westampton from 6:30 pm-8:30 pm. Remember, we serve light refreshments and children are always welcome! To register or for more information, please contact Judy Byrne at 609-261-6834 ext. \*5148 or at [jubyrne@bccap.org](mailto:jubyrne@bccap.org).

**Tuesday, September 17, 2019**

**Wednesday, November 6, 2019**

## Burlington County Child Care Directors' Meetings



All **center directors** are encouraged to attend these meetings. You will have the opportunity to network and meet other directors, as well as earn a certificate for two training hours. All meetings are 1:00 pm-3:00 pm at the Human Services Building, 795 Woodlane Road, Westampton, unless otherwise noted. Please contact Christine Morrison at 609-261-6834 ext. \*5144 or at [chmorrison@bccap.org](mailto:chmorrison@bccap.org) for more information.

**Wednesday, July 10, 2019**

**Wednesday, August 7, 2019**

**Wednesday, September 11, 2019**

**Wednesday, October 2, 2019**

**Wednesday, November 6, 2019**

**Wednesday, December 4, 2019**



## Footprints to Professionalism

**Free** workshops for Family Child Care Providers **ONLY**. Look for the topics to be announced in the September-October FCC newsletter. All workshops are 6:30 pm-8:30 pm at the Human Services Building, 795 Woodlane Road, Westampton. To register or for more information, please contact Sue Fenick at 609-261-6834 ext. \*5132 or at [sfenick@bccap.org](mailto:sfenick@bccap.org).

**Thursday, October 10, 2019**

**Thursday, October 17, 2019**

**Thursday, October 24, 2019**

## Electronic Child Care (ECC) Open House

**\*\* New for 2019 \*\***

Do you have questions or problems with Electronic Child Care (ECC)? Do you need to schedule an appointment for an ECC training? Please contact Wanda Fisher at 609-261-6834 ext. \*5134 or Andrea Ferrare at 609-261-6834 ext. \*4028 for assistance.

The BCCAP Van Sciver office is located at 1 Van Sciver Parkway, Willingboro. Hours of operation are from 9:00 am and 4:00 pm.

Walk-ins welcome!



**ASQ-3 Developmental Screening Tool**

**Tuesday, July 16, 2019**

**5:30 pm – 8:30 pm**

During this half-day workshop, participants will learn about the importance and purpose of developmental screening for young children through hands-on use of Ages and Stages Questionnaire-3.

**Event ID# 117136**

**Core Knowledge Area:** Child Assessment

**Presenter:** Michelle Newman-Keenan

**ASQ-SE-2 Developmental Screening Tool**

**Thursday, September 19, 2019**

**5:30 pm – 8:30 pm**

During this half-day workshop, participants will learn how to measure children's social-emotional development through hands-on use of Ages and Stages Questionnaire: Social Emotional-2.

**Event ID# 118279**

**Core Knowledge Area:** Child Assessment

**Presenter:** Michelle Newman-Keenan

**Safe Medication Administration in Child Care Settings Training**

**Monday, October 21<sup>st</sup> and Tuesday, October 22<sup>nd</sup>**

**6:00 pm to 9:00 pm**

This training will incorporate AAP HEALTHY FUTURES - five modules, which include information on preparing, administration and documenting medication in early education and child care settings. In this training, participants will learn how to safely administer medications to children, key information that should be included in medication policies, when medication should be given, and how to respond to inappropriate requests from parents regarding administering medication. Participants will also learn special needs care plans, how to recognize signs and symptoms of an asthma episode, asthma medication delivery systems, signs and symptoms of a life threatening allergic reaction and how to administer an Epi-Pen to a child in an emergency. The workshop will be divided into 2 sessions. **Both** sessions must be attended to complete the training. Current CPR and First Aid Certification is preferred.

**Core Knowledge Area:** Child Wellness: Health, Safety, and Nutrition

**Presenter:** Dianne Burdette

**Event ID #: 118217 (Part 1) and 118218 (Part 2)**

**Grow NJ Kids Overview for Family Child Care Providers**

There is a national movement toward providing quality child care and education with the help of rating systems. Most states in the U.S. have a rating system that is used to designate a program's level of quality to families. Grow NJ Kids is New Jersey's Quality Rating Improvement System which emphasizes the importance of quality in early childhood education. Information sessions are available for family child care providers who would like to know more about the Grow NJ Kids program. Providers will receive a summary of the Grow NJ Kids process and how it can help them to enhance the quality of their program.

**Tuesday, July 9, 2019 and Wednesday, October 2, 2019**

**6:30 pm – 8:00 pm**

Contact to register:

Kathryn Simone – FCC Quality Improvement Specialist

(609)261-6834 ext. \*5140 or [kasimone@bccap.org](mailto:kasimone@bccap.org)

## July 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 <b>CLOSED</b>	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## August 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 <b>CLOSED</b>	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14 <b>CLOSED</b>	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 <b>CLOSED</b>	6	7	8	9
10	11 <b>CLOSED</b>	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 <b>CLOSED</b>	29 <b>CLOSED</b>	30

## December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25 <b>CLOSED</b>	26	27	28
29	30	31				

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