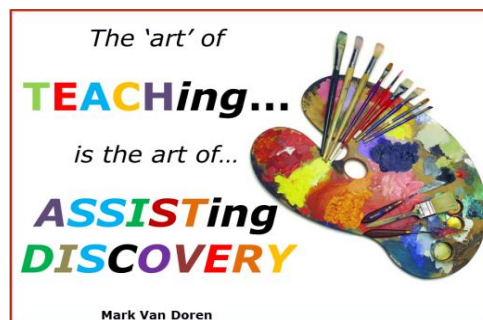




Child Care Resource and Referral (CCR&R)  
Professional Development Workshops

July - December 2018



[www.bccap.org](http://www.bccap.org)

## **INFORMATION ABOUT BCCAP WORKSHOPS**

All BCCAP monthly workshop registrations are only accessible through the NJ Workforce Registry website. Membership is free and you can track your training hours. Payment is due by the day before the workshop. Certificates of Attendance are provided. Please arrive on time, as credit cannot be given if a participant is more than fifteen minutes late. Workshops are open to child care providers, parents, and other interested community members.

All events are subject to change due to inclement weather, low registration or other unforeseen circumstances. There will be no refunds or credit toward another workshop, unless the workshop is cancelled by BCCAP.

**NO CHILDREN** will be admitted to any workshop, except CPR/First Aid, due to liability concerns.

For questions about:

**Workshops**—contact Kristin Good at 609-261-6834 x5145 or at [krgood@bccap.org](mailto:krgood@bccap.org)

**CPR/First Aid**—contact Vivyan Saloka at 609-261-6834 ext. 5149 or at [vsaloka@bccap.org](mailto:vsaloka@bccap.org)

**Community Resources**—contact Christine Morrison at 609-261-6834 x5144 or at [chmorrison@bccap.org](mailto:chmorrison@bccap.org)

Registration, attendance, or participation in BCCAP meetings, workshops and other activities constitutes an agreement by the registrant or attendee to BCCAP's use and distribution (both now and in the future) of the registrant's or attendee's image, likeness and appearance in photographs of such events and activities.

Visit our website at: [www.bccap.org](http://www.bccap.org) Find us on Facebook.

## **HOW TO BECOME A MEMBER OF THE NJ WORKFORCE REGISTRY**

1. Go to [www.njccis.com](http://www.njccis.com).
2. Click on the white **Log In** button in the upper right corner of the screen, then click on the blue **Register** button in the upper right corner of the Log In box.
3. Fill in the requested information then click on the blue **Register** button in the lower right corner.
4. An email will be sent to the email address that you registered with from [no-reply@njccis.com](mailto:no-reply@njccis.com). Open that email and click the link in the email to activate your account. You will be returned back to the Login page. Enter your email address (email address that you registered with) and password (the one you just created).
5. Click the **Log In** button to gain access to NJCCIS. You will be prompted to fill out your profile. Please complete your profile, or you will be prompted to do this every time you log in.

6. If you are having trouble with the website, contact the Registry at 877-522-1050 or [njworkforceregistry@pcgus.com](mailto:njworkforceregistry@pcgus.com).

## **WORKSHOP REGISTRATION PROCEDURE**

1. Go to [www.njccis.com](http://www.njccis.com) and log in to your account.
2. Click on the **Registry** tab and choose **Find Professional Development & Training Classes**.
3. Click on the blue **Advanced Search** button on the right side, near the bottom of the screen.
4. Choose **Training Agency** in the drop down box under **Select Field to Search**. Then choose **Burlington County Community Action Program (BCCAP)** under **Training Agency**. Click the **Search** button.
5. Click on **Start Date** in the menu bar of the trainings, to order them by date.
6. Click on the blue pencil icon to the left of the training you're registering for.
7. Scroll down and click on the white **Register for this Event** button. You will then be asked to confirm that you are registering for this event. Repeat steps 6 and 7 to register for multiple workshops.
8. If you cannot attend a workshop you registered for, log back in, click on the Registry tab, and choose **My Events**. Click on the blue pencil icon to the left of the training you're withdrawing from. Scroll down and click on the white **Cancel registration from this event** button. Failure to withdraw from two workshops will prohibit you from enrolling in future workshops, as set up by the Registry. Also, withdrawals can be made up to 24 hours in advance.
9. Print confirmation(s) and mail with a \$5.00 check or money order (\$10.00 for a Super Workshop), made out to BCCAP:

***BCCAP/ATTN: Kristin Good  
718 Route 130 South  
Burlington, NJ 08016***

***or deliver in person to:***

***795 Woodlane Rd., 2<sup>nd</sup> Floor  
Westampton, NJ 08060***

## Monthly Workshops

All workshops are 6:30 pm-8:30 pm at the Human Services Building, 795 Woodlane Road, Westampton. Monthly Workshops are \$5.00 and Super Workshops are \$10.00 (dinner served at 6:00 pm). If there is no fee listed on the Registry, the workshop is free.

**Register for a monthly workshop on the NJ Workforce Registry by clicking on Advanced Search, selecting Event ID and entering the number. Each workshop's ID number can be found in its corresponding box.**

<b>July 18, 2018</b>	<b>August 22, 2018</b>
<p><b><u>Observation of Children: Tools of Assessment</u></b>            This interactive workshop will provide an overview of the major role assessment plays in early childhood education. Participants will discuss and review proper use of assessment tools in the child care setting through authentic assessment. Participants will explore different types of assessments that lead to critical information about each child's development and growth. <b>Event ID # 112926</b>  <b>Core Knowledge Area:</b> Child Assessment  <b>Presenter:</b> Lavinia Taylor</p>	<p><b><u>Emergency Preparedness for Childcare Providers</u></b>            Are you fully prepared if an emergency occurs? Do you have an emergency preparedness plan in place? In this training, participants will learn the meaning of emergency preparedness, various types of local hazards, how both individuals and facilities must be ready for any emergency, what parents expect, and developing plans for success. <b>Event ID # 112930</b>  <b>Core Knowledge Area:</b> Child Wellness: Health, Safety, and Nutrition  <b>Presenters:</b> Wayne Comegno and Kevin Shoppas</p>
<b>September 19, 2018</b>	<b>October 24, 2018</b>
<p><b><u>Discipline through Lesson Planning</u></b>            This workshop will provide skills that participants can introduce and apply to their classrooms. Participants will be equipped to help guide children in developing their self-discipline, responsibility, and problem-solving skills. This workshop focuses on the development of cooperative lesson plans as preventive measures for positive discipline in the classroom setting. <b>Core Knowledge Areas:</b> Teaching-Learning Interactions &amp; Approaches, Learning Environment &amp; Curriculum  <b>Presenters:</b> Lavinia Taylor      <b>Event ID # 112928</b></p>	<p><b><u>Inclusion Awareness</u></b>            This training will provide general information on the rights of children with disabilities in preschool and child care. We will review legislation and laws that support the inclusion and enrollment of children with disabilities in child care, how to work with families whose children have disabilities, and supporting your staff to help children with disabilities be successful in your program. <b>Event ID # 112932</b>  <b>Core Knowledge Area:</b> Serving Diverse Populations  <b>Presenter:</b> Denise Bouyer-Hargrove</p>
<b>November 14, 2018—Super Workshop</b>	<b>December 12, 2018</b>
<p><b><u>Facing the Challenge: Working with Young Children with Challenging Behavior</u></b>  <b>This workshop will help early childhood educators better understand, prevent, and plan for challenging behaviors. The main areas of focus will be on defining challenging behavior, learning why kids misbehave, exploring prevention and intervention strategies, and following a child through the behavioral planning process with use of real classroom footage. Event ID # 112936</b>  <b>Core Knowledge Area: Teaching-Learning Interactions &amp; Approaches</b>  <b>Presenter: Susan Damico</b></p>	<p><b><u>Reducing Stress in Creative Ways for Staff, Children, and Parents</u></b>            Did you know coloring can reduce stress and promotes good mental and emotional health for children and adults? Did you know walking and certain foods helps to reduce stress? In this workshop, you will learn more creative ways to reduce stress. <b>Event ID # 112934</b>  <b>Core Knowledge Area:</b> Child Wellness: Health, Safety, and Nutrition  <b>Presenter:</b> Natalie Mitchem</p>

## **Orientation for New Family Child Care, Approved Home & In-Home Providers**

Find out the process for becoming a Family Child Care, approved Home or In-Home Provider. Topics to include policy review, the NJ Workforce Registry, business practices and Office of Licensing requirements. Orientations are held at the Human Services Building, 795 Woodlane Road, Westampton, 6:30 pm-8:30 pm.

**Thursday, July 5, 2018**  
**Thursday, August 2, 2018**  
**Thursday, September 6, 2018**  
**Thursday, October 4, 2018**  
**Thursday, November 1, 2018**  
**Thursday, December 6, 2018**



### **CPR/First Aid**



CPR/First Aid trainings are open to any age who can demonstrate the skills. Call 609-261-6834 ext. 5149 for information and if children must attend. Trainings are held at the Human Services Building at 795 Woodlane Road in Westampton or at the Willingboro Library at 220 Willingboro Parkway in Willingboro.

*Cost is \$55.00 and card swipe is available.*

**Thursday, July 26, 2018, 3:00 pm-9:00 pm, Human Services Building**  
**Saturday, August 18, 2018, 10:00 am-4:00 pm, Willingboro Library**  
**Wednesday, September 12, 2018, 3:00 pm-9:00 pm, Human Services Building**  
**Wednesday, October 10, 2018, 3:00 pm-9:00 pm, Human Services Building**  
**Thursday, November 8, 2018, 3:00 pm-9:00 pm, Human Services Building**  
**Saturday, December 1, 2018, 10:00 am-4:00pm, Willingboro Library**

## 10-hour Health & Safety Training

This health and safety orientation module provides an overview of the basic **health and safety** requirements and best practices in nine of the topic areas outlined in the CCDF Final Rule: safe spaces; transportation safety; handling and storage of hazardous materials; emergency preparedness; prevention and control of infectious diseases; food and allergic reactions and how to respond; administration of medication; shaken baby syndrome/abusive head trauma; safe sleep and SUIDS prevention.

Also, child care professionals are responsible for environments, experiences and interactions that help all children in child care thrive and reach their potential. The challenge is for the child care provider to demonstrate how to meet the **developmental needs of children** of many different ages. In this module, providers can learn predictable ways that children change and learn new skills over time, to give the provider a solid foundation for daily practice and decision-making.

Finally, **Mandated Reporting** is designed for child care staff, teachers, directors and family child care providers, will provide an overview of the significant definitions, requirements and policies outlined in the NJ Office of Licensing Manual of Requirements for Child Care Centers and Manual of Requirements for Family Child Care Registration related to Mandated Reporting and Positive Discipline. By the end of this training, participants will be able to: understand the types of child abuse & neglect; recognize signs of child abuse & neglect; understand NJ's requirements for Mandated Reporting; understand how and when to report; and create and implement an organization-specific policy on reporting procedures.

Providers can register for the modules needed if they haven't taken them online. Trainings are free, and will take place at the Human Services Building, 795 Woodlane Road, Westampton. ***Please note that all ten hours are required by the state for providers who accept child care subsidy payments.***

<b>Child Development</b>	<b>Health &amp; Safety, Parts 1 &amp; 2</b>	<b>Mandated Reporting</b>
Monday, July 16, 2018 5:00 pm-7:00 pm	Tuesday, July 17, 2018 <b>and</b> Wednesday July 18, 2018 6:00 pm-9:00 pm	Monday, July 16, 2018 7:00 pm-9:00 pm
Tuesday, August 14, 2018 8:30 am-10:30 am	Tuesday, August 14, 2018 10:30 am-2:30 pm <b>and</b> Wednesday, August 15, 2018, 8:30 am-11:30 am	Wednesday, August 15, 2018 12:30 pm-2:30 pm
Tuesday, September 11, 2018 5:00 pm-7:00 pm	Wednesday, September 12, 2018 <b>and</b> Thursday September 13, 2018 6:00 pm-9:00 pm	Tuesday, September 11, 2018 7:00 pm-9:00 pm
Tuesday, September 25, 2018 8:30 am-10:30 am	Tuesday, September 25, 2018 10:30 am-2:30 pm <b>and</b> Wednesday, September 26, 2018 8:30 am-11:30 am	Wednesday, September 26, 2018 12:30 pm-2:30 pm
Tuesday, October 16, 2018 8:30 am-10:30 am	Tuesday, October 16, 2018 10:30 am-2:30 pm <b>and</b> Wednesday, October 17, 2018 8:30 am-11:30 am	Wednesday, October 17, 2018 12:30 pm-2:30 pm
Tuesday November 27, 2018 5:00 pm-7:00 pm	Wednesday, November 28, 2018 <b>and</b> Thursday, November 29, 2018 6:00 pm-9:00 pm	Tuesday, November 27, 2018 7:00 pm-9:00 pm
Tuesday, December 18, 2018 8:30 am-10:30 am	Tuesday, December 18, 2018 10:30 am-2:30 pm <b>and</b> Wednesday, December 19, 2018 8:30 am-11:30 am	Wednesday, December 19, 2018 12:30 pm-2:30 pm

## Child Care Community Gatherings



Child Care Community Gatherings are intended to provide useful information that could be used in a classroom or home setting. Come and hear the interesting topics we will explore that will better assist with your classroom and teaching skills. All gatherings are 6:30 pm-8:00 pm at the Human Services Building, 795 Woodlane Road, Westampton.

**Thursday, September 20, 2018**

**Thursday, December 13, 2018**

## Burlington County Child Care Directors' Meetings



All **center directors** are encouraged to attend these meetings. You will have the opportunity to network and meet other directors, as well as earn a certificate for two training hours. All meetings are 1:00 pm-3:00 pm at the Human Services Building, 795 Woodlane Road, Westampton, unless otherwise noted.

**Wednesday, July 11, 2018**

**Wednesday, August 1, 2018**

**Wednesday, September 12, 2018**

**Wednesday, October 3, 2018**

**Wednesday, November 7, 2018**

**Wednesday, December 5, 2018**



## **Footprints to Professionalism**

**Free** workshops for Family Child Care Providers **ONLY**. Look for the topics to be announced in the March-April FCC newsletter. All workshops are 6:30 pm-8:30 pm at the Human Services Building, 795 Woodlane Road, Westampton.

**Thursday, October 11, 2018**

**Thursday, October 18, 2018**

**Thursday, October 25, 2018**

## **Electronic Child Care (ECC) Open House**

Do you have questions or problems with Electronic Child Care (ECC)? Come visit us at 1 Van Sciver Parkway, Willingboro, between 9:00 am and 4:00 pm. Walk-ins welcome!

**Wednesday, July 11, 2018**

**Wednesday, August 8, 2018**

**Wednesday, September 12, 2018**

**Wednesday, October 10, 2018**

**Wednesday, November 7, 2018**

**Wednesday, December 12, 2018**



**ASQ-3 Developmental Screening Tool**

**Tuesday, July 24, 2018**

**5:30pm – 8:30pm**

**Free**

***For staff working with Infants and Toddlers Birth-36 months & Family Child Care Providers***

During this half-day workshop, participants will learn about the importance and purpose of developmental screening for young children through hands-on use of the Ages and Stages Questionnaire-3 (ASQ-3). Early childhood educators and care providers will define and discuss the domains and features of this evidence-based developmental screening tool; practice administering, scoring, and interpreting results of the ASQ-3; and discuss methods of sensitively communicating results and talking with families about community referrals.

**Core Knowledge Area:** Child Assessment

**Presenter:** Jill Brog

**Event ID# 112792**

**Safe Medication Administration in Child Care Settings Training**

**Monday, July 30<sup>th</sup> and Tuesday, July 31<sup>st</sup>**

**6:00pm to 9:00pm**

**\$10.00**

This training will incorporate AAP HEALTHY FUTURES - five modules, which include information on preparing, administration and documenting medication in early education and child care settings. In this training, participants will learn how to safely administer medications to children, key information that should be included in medication policies, when medication should be given, and how to respond to inappropriate requests from parents regarding administering medication. Participants will also learn special needs care plans, how to recognize signs and symptoms of an asthma episode, asthma medication delivery systems, signs and symptoms of a life threatening allergic reaction and how to administer an Epi-Pen to a child in an emergency. **This training is divided into 2 sessions and will start promptly at 6:00PM. Participants must register for BOTH evening trainings to receive credit and certification.**

**Core Knowledge Area:** Child Wellness: Health, Safety, and Nutrition

**Presenter:** Sherri Begleiter

**Event ID #: 112990 (Part 1) and 112991 (Part 2)**

**Grow NJ Kids Overview for Family Child Care Providers**

There is a national movement toward providing quality child care and education with the help of rating systems. Most states in the U.S. have a rating system that is used to designate a program's level of quality to families. Grow NJ Kids is New Jersey's Quality Rating Improvement System which emphasizes the importance of quality in early childhood education. Information sessions are available for family child care providers who would like to know more about the Grow NJ Kids program. Providers will receive a summary of the Grow NJ Kids process and how it can help them to enhance the quality of their program.

**Tuesday, July 10, 2018 and Wednesday, October 10, 2018**

**6:30pm – 7:30pm**

**Human Services Building**

Contact to register:

Kathryn Simone – FCC Quality Improvement Specialist

(609)261-6834 ext. 5140 or [kasimone@bccap.org](mailto:kasimone@bccap.org)

## July 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 <b>CLOSED</b>	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## August 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## September 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 <b>CLOSED</b>	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## October 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8 <b>CLOSED</b>	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## November 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 <b>CLOSED</b>	7	8	9	10
11	12 <b>CLOSED</b>	13	14	15	16	17
18	19	20	21	22 <b>CLOSED</b>	23 <b>CLOSED</b>	24
25	26	27	28	29	30	

## December 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25 <b>CLOSED</b>	26	27	28	29
30	31					

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46E

